



Item: 4  
Date: Ap. 21/21

**THE TOWNSHIP OF TARBUTT**  
**Minutes of the Council Meeting**  
**Wednesday, March 24, 2021 at 6:00 pm**  
**MacLennan Hall**

Present: Mayor Lennie Smith  
Councillor Dave Farrar  
Councillor Ursula Abbott  
Councillor Darren McClelland  
Councillor Ruth Wigmore

Staff: Glenn Martin, Clerk  
Jared Brice, Assistant  
Carol Trainor, Deputy Clerk

**1. CALL TO ORDER**

Mayor L. Smith called the Regular Council meeting to order at 6:00 pm

**2. DISCLOSURES OF PECUNIARY INTEREST**

**3. DELEGATIONS**

**4. PREVIOUS MINUTES**

Resolution No: 35-2021

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the minutes of the Council meeting held on February 24, 2021 be adopted as circulated.

Cd,

**5. ADOPT ADDENDUM**

Resolution No: 36-2021

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that the addendum for the March 24, 2021 council meeting be adopted.

Cd.

**6. STAFF AND COMMITTEE REPORTS**

a. Approval of Financial Statements for February 2021

Resolution No: 37-2021

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that the Financial Statements for February 2021 be approved.

Cd.



b. Starlink High Speed Satellite Service

Resolution No: 38-2021

Moved by: D. McClelland                      Seconded by: D. Farrar

Be it resolved that Council authorizes staff to pay the deposit and one time hardware fee to SpaceX for connection to the Starlink Satellite Service for the office and fire hall.  
Cd.

c. Quotation for Sea Container for electrical waste

Resolution No: 39-2021

Moved by: D. Farrar                              Seconded by: D. McClelland

Be it resolved that the quotation summary for sea containers be received; and That staff be authorized to accept the quotation from Avery Construction for the delivery and installation of one 20 ft sea container at the Landfill Site in the amount of \$3,750 before taxes.  
Cd.

d. Quotation for Landfill Office doors

Resolution No: 40-2021

Moved by: D. McClelland                      Seconded by: D. Farrar

Be it resolved that the quotation summary for metal doors for the landfill site be received; and  
That staff be authorized to accept the quotation from Soo Overhead Doors for the supply and installation of two metal doors and metal jambs and hardware for the Joint Landfill Site.  
Cd.

e. Quotation for Riding Lawn Tractor

Council deferred a decision pending additional quotes on a 42" mower deck with two blades.

**7. OLD BUSINESS**

a. W.I. Park Rehabilitation

Staff noted the importance of ensuring that materials were in place for the entrance upgrade, and that brushing and clearing and construction of amenities could begin soon as weather permits.

Resolution No: 42-2021

Moved by: D, McClelland                      Seconded by:

Be it resolved that the timeline and project plan for the rehabilitation of the WI Park be received; and



That the Roads Superintendent and support staff begin the process of ordering materials for implementation and application as soon as possible.  
Cd.

Councilor McClelland suggested that students from the high school construction program could be engaged to construct the picnic tables and outhouse. This would tie in both the youth and community engagement components of the funding.

Resolution: 43-2021

Moved by: D. Farrar

Seconded by: U. Abbott

Be it resolved that picnic tables be obtained from the Algoma District School Board through Superior Heights Grade 12 Construction program.  
Cd.

b. North Shore Health Network Physician Recruitment Update

A teleconference was held with several communities in the catchment area of the North Shore Health Network regarding funding for physician recruitment and retention. The Matthews Memorial Hospital Association was not made aware of the process of soliciting funds from each community to cover the cost of physician recruitment to NSHN, and the amounts charged to each community were not relative to population, assessment or use.

The issue of donations for physician recruitment was not resolved, however the NSHN has agreed to meet with the Matthews Association Board and other community representatives to ensure that there is an understanding of responsibility for physician recruitment and contributions of each community.

Councilor Farrar will reach out to MMHA board members for more information to share. G. Martin will try to arrange for the MMHA Chair to meet with area clerks.

c. Mobile Household Hazardous Waste Report

J. Brice provided a summary of the information obtained with respect to holding a temporary, mobile Household Hazardous Waste collection at the landfill. The MOE has suggested that the collection be held at a location away from the landfill site to ensure there is no misunderstanding about it becoming a permanent location for HHW.

Residents can utilize the HHW depot in the Sault at no cost five days/week from April until November. The MOE does not permit the Township to collect HHW but the mobile collector holds a C of A which would cover the Townships. Cost for a one day event is roughly \$40,000, with a possible return of up to 40% of that cost, depending on the amount and type of material collected. Including other communities would reduce the cost but also the amount of return.

Staff were requested to enquire if other communities are interested in participating in the mobile collection, and also to promote the city's HHW depot in the newsletter and on the website.



## 8. NEW BUSINESS

- a. Letter from Minister of Municipal Affairs Steve Clark  
Re: 2021 COVID funding

A suggestion was made to use COVID funding to purchase PPE for the fire department.

Resolution No: 44-2021

Moved by: D. Farrar

Seconded by: D. McClelland

Be it resolved that Council authorizes staff to utilize COVID-19 funding for the purchase of two new laptops, projector and screen, monitors, webcams and Starlink startup to enhance internet capability at the Township office, Fire Hall and MacLennan Hall.

Cd

- b. Letter from Jon Pegg, Ontario Fire Marshal  
Re: Fire Safety Grant Announcement

Four students to attend Firefighter 1 course offered this summer as well as First Aid/CPR course for fire crew.

- c. NOHFC Rural Enhancement Funding Stream

Fund will cover up to 90% of eligible costs, up to \$200,000. MacLennan Hall structural repairs/interior rehabilitation for required upgrades.

Resolution No: 45-2021

Moved by: D. McClelland

Seconded by: D. Farrar

Be it resolved that Council authorizes staff to apply to the NOHFC Rural Enhancement Stream for the structural rehabilitation of the MacLennan Hall.

Cd

- d. Donation to Camp Maple Leaf

G. Martin noted that this is an annual contribution for a camp for children of Canadian military families living with unique challenges.

Resolution No: 46-2021

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that Council authorizes a donation to Camp Maple Leaf in the amount of \$435 plus taxes.

Cd

## 9. INFORMATION

- a. Summer Job Opportunity – Council authorized offering an hourly rate higher than minimum wage to experienced students. The Job ad is now in circulation.



- b. Leepfrog Telecom Letter of Support for Broadband Funding – approve.
- c. H&M COFI Broadband Application request for support – approve.
- d. Membership with The Kensington Conservancy

The Kensington Conservancy has agreed to partner with the Township in the WI Park project, and will be donating many hours of in-kind staff time, advertising, promotion and education.

Resolution No: 47-2021

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that Tarbutt Township purchase a 2021 corporate membership with The Kensington Conservancy.

Cd

- e. Central Algoma Freshwater Coalition Winter 2021 Newsletter
- f. Huron North Community Economic Alliance February 2021 Update
- g. February 2021 OPP Billing Summary Report
- h. FORTIS Ontario Notice to Customers re: ransomware attack
- i. Resolution from the Municipality of Tweed re: Joint and Several Liability
- j. Resolution from Howick Township re: amendments to the Agricultural Tile Drainage Installation Act.

Resolution No: 48-2021

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that Council supports the Resolution from the Municipality of Tweed regarding Joint and Several Liability; and

That Council support the resolution from Howick Township requesting that the Agricultural Tile Drainage Installation Act and/or Regulations be amended to require farm tile drainage installation plans to be filed with the municipality.

Cd

## 10. MEETINGS AND WORKSHOPS

- a. C. Trainor attended two half day virtual sessions of the annual CAOs and Clerk's Forum hosted by the Ministry of Municipal Affairs.
- b. J. Brice and C. Trainor will attend the 2021 Farmland Forum on March 25.
- c. Landfill Operator Training, \$150 pp, 3 hour webinar. Two staff registered; webinar will run in Council Chambers.



**11. NOTICES OF MOTION**

**5A NEW BUSINESS:**

- i) Confirmation of "No Objection" to permit Liquor Sales on Statutory Holidays under the Retail Business Holiday Act.

Resolution No: 49-2021

Moved by: U. Abbott

Seconded by: R. Wigmore

*WHEREAS the Retail Business Holidays Act sets out eight (8) holidays throughout the year, in addition to any other public holiday declared to be a holiday for the purposes of this Act; and*

*WHEREAS Section 2 of the Retail Business Holidays Act states that no person carrying on a retail business in a retail business establishment shall sell or offer for sale any goods or services therein by retail; or admit members of the public thereto on a holiday; and*

*WHEREAS Section 3 (4) makes exception for the sale of gasoline and other goods for consumption in the operation of a motor vehicle, among other items; and*

*WHEREAS Section 3(5) makes exception for the sale of liquor;*

*NOW THEREFORE BE IT RESOLVED THAT the LCBO be notified that the Council of The Township of Tarbutt has no objection to the sale of liquor at the Convenience Outlet located at the Highway 17 Trading Post in the Township of Tarbutt on any of the holidays listed in the Act.*

Cd.

**12. CLOSED SESSION**

Resolution No: 50-2021

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that Council proceed into Closed Session at 7:14 pm accordance with Section 239 (2) (b) of the *Municipal Act* in order to discuss personal matters about an identifiable individual, including municipal or local board employees.

Cd

**a. Medical Leave**

Resolution No: 51-2021

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that Council rise from closed session at 7:25 pm

Cd.



**13. CONFIRMATION BY-LAW**

Resolution No: 52-2021

Moved by: R. Wigmore

Seconded by: U. Abbott

Be it resolved that leave be granted to introduce By-law 2021-07 being a by-law to confirm the proceedings of the Council meeting held this Twenty Fourth day of March, 2021; and

That said by-law be read a first, and taken as read a second and third time and finally passed.

Cd.

**14. ADJOURNMENT**

Resolution No: 53=2021

Moved by: U. Abbott

Seconded by: R. Wigmore

Be it resolved that the Regular Council meeting held this Twenty Fourth day of March, 2021 be adjourned at 7:49 pm to meet again on Wednesday, April 21, 2021.

Cd.



---

Mayor Lennox Smith



---

Deputy Clerk Carol Trainor